

**New Hampshire Department of Education
Bureau of Special Education**

Directions: Please fill out the roster below for all staff that teach special education students and/or are assigned a special education role with in your district. If staff members are in a co-teaching assignment/role, please indicate that in the appropriate box, and list the staff member with whom they co-teach with as well as that staff members endorsements.

The Bureau will review special education staff certifications using the New Hampshire Educator Information System. The review process will be for special education staff employed during the 2015-2016 school year. Each special education staff member's endorsement will be compared to the subject/assignment. This process is used for special educators who hold Education Intern License 4 (INT4), Beginning Educator Certification (BEC) and Experienced Education Certification (EEC).

If there is a discrepancy between endorsement and subject/assignment the district will be given an opportunity to verify the data. If the discrepancy cannot be resolved a finding of noncompliance will be made pursuant to

34 CFR 300.18; 34 CFR 300.156; Ed 1113.12(a) Personnel Standards

School District:		Date Submitted:	
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[illegible]

School	Staff	Subject/Assignment	Endorsements	Co-Teaching? Y/N	Co-teaching staff member and endorsement area
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
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